



Transport Discontinuation Form

Name of the School

Name of the child

ID Number Class Section Bus Number

Address

Transport service to be discontinued from (Date) To (Date)

Reason

Signature of the parent with name

Telephone: Office Mobile Residence.....

FOR OFFICE USE ONLY

Approval of Customer Care Executive, GPT:

Copy : Manager Finance – GPT

ACKNOWLEDGEMENT

Received application for discontinuation of transport service for –

Name School

ID Number Effective Date

Customer Care Executive of GPT

- NOTE:**
- a) Transport fee is charged and to be paid for a term.
 - b) No partial withdrawal during a term is permissible except on long absence from school which is to be certified by the Head of School.
 - c) Discontinuation of transport facility in the ensuing term is to be intimated in this form at least two weeks before the end of the term.
 - d) In case of discontinuation for any reason other than at the end of the academic year a 'service charge' of AED 100/- is applicable.
 - e) In case of discontinuation due to transfer from school or any other reason during the term at least two weeks notice to be given to the Customer Care Executive of GPT. A copy of the transfer certificate shall be handed over to the Customer Care Executive of GPT who will give clearance. The fee shall be paid till the month the student leaves the school. If the payment is done for the full year or term refund will be done for the succeeding months.